

ISSUANCE OF DUPLICATE TITLE DOCUMENTS

Plot No. _____ Phase _____ Focal Point _____

Name of the applicant _____

Father's / Husband's Name _____

Address: _____

Mobile No. _____

E-mail _____

PUNJAB SMALL INDUSTRIES & EXPORT
COPN.LTDUDYOG BHAWAN, SECTOR 17, CHANDIGARH

ISSUANCE OF DUPLICATE TITLE DOCUMENTS

Check List

Issuance of duplicate title documents:

1. Upto date payment towards price of Plot/Shed/SCO/SCF/Booth site has been received including enhanced land cost, extension fee etc. or submission of proof of production issued by GM (DIC) as applicable alongwith Indemnity bond as per prescribed format.
2. Application form for issuance of duplicate title documents along with payment of applicable fee.
3. An affidavit attested by Notary Public from allottee/GPA /SPA holder/authorized signatory in case of private/public limited company to the effect that original allotment letter/transfer letter/lease deed/possession certificate etc have been lost.
4. Processing fee of Rs.100/- per document for issuance of attested copy of allotment letter/transfer letter/lease deed etc.

APPLICATION FORM

To

The Managing Director
PSIEC Ltd.
18, Himalya Marg
Udyog Bhawan
Sector 17-A
Chandigarh

Subject: Issuance of duplicate title documents of Industrial
Plot/Shed/SCO/SCF/Booth site No. _____, Phase _____
Focal Point/Growth Centre _____.

Sir/Madam,

I/we are the allottee/GPA/SPA holder of the Plot/Shed/SCO/SCF/Booth site as mentioned above and request you for issuance of duplicate title documents of allotment letter/transfer letter/lease deed/possession certificate. All the requisites documents are enclosed along with processing fee.

It is requested to issue duplicate copy of _____.

Date: _____

Signature _____

(Name & Address of Owner (s))

(ON NON-JUDICIAL STAMP PAPERS OF RS.10/-TO BE ATTESTED FROM NOTARY PUBLIC)

AFFIDAVIT

I/ We _____ aged _____ Years S/o.
D/o. W/o. Sh. _____ Resident of _____
Prop./Partner of M/s. _____ Do hereby solemnly affirm and
declare as under:-

1. That I am an allottee of Plot/Shed/SCO/SCF/Booth site No. _____ .
2. That I have lost my original _____ letter.
3. That I am applying for the issue of attested copy of _____ letter of the said Plot/Shed/SCO/SCF/Booth site.
4. That I shall not misuse the original _____ letter, if found at any time after the issue of attested copy of _____ letter.

DEPONENT

VERIFICATION

Verified that the above contents of this affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein and no part of it is false.

PLACE: _____

DATED: _____

DEPONENT