

APPLICATION FOR REGISTRATION OF
LEASE/CONVEYANCE DEED

Plot No. _____ Phase _____ Focal Point _____

Name of the applicant _____

Father's / Husband's Name _____

Address: _____

Mobile No. _____

E-mail _____

PUNJAB SMALL INDUSTRIES & EXPORT
COPN.LTDUDYOG BHAWAN, SECTOR 17, CHANDIGARH

PERMISSION FOR REGISTRATION OF LEASE DEED/CONVEYANCE DEED

Check List

- I. Application Form for registration of lease deed/conveyance deed.
- II. Proof of deposit of 30% down payment/upto date payment stand received in case of registration of lease deed and fully paid in case of conveyance deed including enhanced land cost if any and payment of upto date extension fee or submission of proof of production issued by GM(DIC) as applicable alongwith Indemnity bond as per prescribed format and lease deed stand executed..
- III. Allotment should be regular (not cancelled).
- IV. Three copies of Lease/conveyance deed including one on stamp paper. The amount of the stamp duty would be as applicable on the date of execution of lease /conveyance deed prescribed by the office of concerned Sub Registrar. Non judicial stamp papers to be purchased in the name of PSIEC through allottee.
- V. Self declaration regarding no mis-utilisation of plot exists.

APPLICATION FORM

To

The Managing Director
PSIEC Ltd.
18, Himalya Marg
Udyog Bhawan
Sector 17-A
Chandigarh

Subject: Registration of lease deed/conveyance deed of Industrial/residential Plot/Shed No._____, Phase_____ Focal Point/Growth Centre_____.

Sir/Madam,

I/we are the owner(s) of the plot/shed as mentioned above and wish to seek registration of lease deed/conveyance deed. All the requisite documents are enclosed. It is further certified that neither there is any litigation pending in any court of law nor any injunction issued by any court of law restraining the transfer/sale/mortgagee of the said property. I/we do hereby certify that the above information is true and correct and nothing has been mis-stated or concealed therein. All the requisite documents, as per checklist, are enclosed.

It is requested that lease deed/conveyance deed of above plot may be got executed and registered.

Date:_____

Signature _____

(Name & Address of Owner (s))

Enclosures

1. 3 sets of lease deed/conveyance deed
2. Self declaration

(On non-judicial stamp papers of Rs.15/- to be attested from NOTARY PUBLIC)

INDEMNITY BOND

This indemnity bond is executed at _____ on this _____ day of _____ by Sh./Smt. _____ S/o.D/o.W/o. _____ Sh. _____ Aged _____ resident of _____

Whereas the executant has submitted a copy of the PMT certificate No. _____/ letter NO. _____ dated _____ issued by the GM, DIC, _____ showing the commencement of production on the Plot No. _____ in phase _____ measuring _____ Sq.Yd., Focal Point _____ allotted/ transferred in his/ her/ their favour by PSIEC vide letter No. _____ dated _____

And whereas the PSIEC, Chandigarh has asked the executant to furnish indemnity bond confirming the date of commencement of production shown in the PMT certificate submitted by him/ them.

Now this indemnity bond witnessth as under:-

1. That I/WE, am/are the allottee of Plot No. _____ Phase _____ Measuring _____ Sq. Yds. In the Industrial Focal Point _____ allotted to me by the Punjab Small Industries & Export Corporation Ltd., Chandigarh vide allotment/transfer letter No. _____ Dated _____
2. That as per clause No. _____ of the terms & Conditions of allotment, I/ we _____ was/ were required to bring the unit under production on the allotted plot No. _____ Phase _____ Focal point _____ after raising construction with in a period of _____ years from the date of allotment and to submit the copy of PMT certificate duly issued and attested by General Manager, Distt. Industries Centre _____ as a proof of having brought the unit into production on the allotted plot failing which extension fee as per the terms of allotment/ decision taken by the Govt./PSIEC from time to time and BODs of the PSIEC is leviable.
3. That I/ we have brought the unit into production on _____ after raising construction of factory building on plot No. _____ IFP _____
4. That I/ we have been issued PMT certificate No. _____ dated _____ by the General Manager, Distt. Industries Centre _____ evidencing the date of commencement of production on the plot as _____.
5. That I have now submitted a photo copy of the above mentioned PMT certificate duly attested by GM,DIC, _____ in the office of PSIEC.

6. That in case it is found that the date of commencement of production mentioned in the PMT or any other particulars mentioned in the copy of the PMT are wrong/ false & PSIEC who is the absolute owner of the property in question would suffer any financial loss on account of false/ wrong PMT certificate, the executant, his/their property, legal heirs and persons shall be liable to make good the loss of any sort which may be sustained by the PSIEC at a later stage even after the transfer of plot in favour of any other person(s)/ party.

7. That the legal heirs./successors of the deponent shall also be liable to make good the financial loss, if any, suffered by the PSIEC due to submission of wrong & false documents depicting the date of commencement of production .

EXECUTANT

Witness:

1. _____

2. _____