

**NOTICE FOR EMPANELMENT OF A PARTY FOR REPAIR/SERVICE
COMPUTER SYSTEM, PRINTERS & NETWORK RELATED COMPLAINTS**

PSIEC invites sealed offers for empanelment from the reputed Parties for

"Repair/Service of Computer System, Printers & Network related complaints"

**The detailed Terms & Condition for getting empanelled with PSIEC visit our
official website www.psiec.in/notices.html Last Date: 09.03.2018**



**Punjab Small Industries & Export Corporation Ltd.
(A STATE GOVT. UNDERTAKING) 18, HIMALYA MARG,
UDYOG BHAWAN, SECTOR 17-A,
CHANDIGARH-160017**

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TERMS & CONDITIONS

for

**Empanelment of a new party for Repair/Service of
Computers, Printers and Network related complaints**

at

**Punjab Small Industries & Export Corporation
Ltd. 18, HIMALYA MARG, UDYOG BHAWAN,
SECTOR 17-A, CHANDIGARH-160017.**

Empanelment of a new party for Repair/Service of Computers, Printers and Network related complaints.

(Last date for submission of offers: 09.03.2018.)

The objective of PSIEC is to empanel one party for repair/service of Computers, Printers & related hardware, software and network related complaints on call basis for about 150 computer systems and related hardware items installed at PSIEC Head Office, Chandigarh with following terms and conditions:

Terms and Condition for empanelment of new party for repair/service Computer, Printers & hardware and network related complaints:

1. Applicant Party should have a quality service profile in market. Party has to submit a Certificate in this regard.
2. Only local parties (Chandigarh, Mohali and Panchkula) will be preferred.
3. Party has to submit their local address proof.
4. Party should have valid PAN, GST numbers, self attested copies of same have to be submitted.
5. Technician should be made available in the turnaround time of 30-45 minutes in office.
6. Technician should be capable to solve all types of hardware and software complaints related to repair/maintenance of desktop, laser printers, networking components and other hardware and parts.
7. Rates of complaints to be solved by the technician should be provided by the party depending upon the type of complaint. Negotiation on these rates will be done before empanelment.
8. Party should have sufficient number of technicians for providing service in case one technician is absent the other may be deputed at his place.
9. Party should have minimum 5 years experience in dealing with Government and corporate offices.

10. Each party has to submit 2 copies of the order of last three years service with Govt. and corporate offices.
11. Each party has to submit a self declaration that party has not been blacklisted by any office.

Note:-

- 1. Sealed quotes have to submitted in the Name of Managing Director, Punjab Small Industries & Export Corporation Ltd. mentioning the following statement:**

“Quotation for empanelment for Repair/Service of computers, printers & Network Complaints”

- 2. Empanelment of party initially will be valid for one year only which may be extended later depending upon the quality of service provided by them.**
- 3. PSIEC shall reserve the right to de-panel the party in case of service provided by the party is satisfactory.**
- 4. Payment of party will be monthly basis according to the number of complaints solved by the technician.**