

**PUNJAB SMALL INDUSTRIES AND EXPORT CORPORATION LTD.  
CHANDIGARH**

**Circular**

**Reminder**

It is informed that Government of Punjab, Personnel Department vide letter no. PERS-PP-20GECR/3/2021-2PP2/1/384414/2022 dated 28-06-2022 have extended the time period for filling online Annual Property Return for Group A and B employees on the iHRMS portal by 30-06-2022.

In this regard, all the Officers/Officials of group A and B who have not filled their Annual Property Return on the iHRMS for the FY 2021-2022 are requested to fill their APR on iHRMS portal by 30-06-2022. Further, after filling the APR, the same will be submitted to Ms. Rajdeep Kaur, DGM (HR), Verifying Officer on the iHRMS.

**This may be treated as most urgent.**

**Note: For any kind of assistance in this regard, the Officers/Officials may contact Sh. Sandeep Kumar, Sr. Exe. (Mb. 8360497196) and Ms. Rupinder Kaur, Sr. Exe. (Mb. 6239204496).**

**Chief Gen. Manager (Pers.)**

**Endst. No.PSIEC/Pers./A-10/ 12662-67**

**Dated: 29/6/2022**

A copy of above is forwarded to following for information and necessary action:-

1. PS/MD.
2. PA/AMD
3. All Functional Heads
4. All SDE (Civil/Elect./Hort.), Manager Incharge at Head Office and Field Offices, Depots, Emporiums.
5. Programmer (C&IT Section)- To upload the same on website of PSIEC.
6. Notice Board.

  
**Manager (Pers.)**