

## BOOKING OF CCL, SECL COAL FROM SMALL, MEDIUM & OTHER SECTOR UNITS FOR THE YEAR 2018-19

Punjab Small Industries & Export Corporation Ltd., State Nodal Agency for the distribution of coal against State Allocation, invites booking for Central Coalfields Ltd. (CCL) and South Eastern Coalfields Ltd (SECL) coal. Small, Medium and other sector Units having annual requirement upto 10,000 MTs and not having any direct arrangement for getting supply of coal from any subsidiary of Coal India Ltd. are eligible to book the coal. A party can book any number of wagons of any company CCL/SECL. Booking amount is Rs.20,000/- per wagon.

Registration fee of Rs.10,000/- (Applicable to new units/old units are required to submit a copy of fee already deposited). Entitlement will be on the basis of capacity assessed by the office of GM. District Industries Centre concerned. The material will be allotted on 'first come first serve basis' Corporation reserves the right to decide the norms for allotment. The applications alongwith required booking amount and registration fee (if applicable) in the form of Account payee Cheques and other required documents including affidavit should reach at Head Office (Raw Material Wing) upto 5.00 PM on 28.02.2019.

The terms and conditions are available with following Branch Offices and also on our website:[www.psiec.in](http://www.psiec.in)

Head Office: 0172-2702301-05 PBX Fax No.0172-2702039 \* Ludhiana 0161-2533838-2533068 \*Suranussi 0181-2670135 \* Batala 01871-242150 \*Amritsar 0183-2271861 \*Mohali 0172-2237085 \*Mandi Gobindgarh 01765-250826-242226

**Managing Director**




Punjab Small Industries & Export Corporation Ltd.  
(A STATE GOVT. UNDERTAKING)  
18, HIMALAYA MARG, UDYOG BHAWAN, SECTOR 17-A, CHANDIGARH-160017  
PHONE : 2702301-305, FAX : 2702039, Email : psiec\_chd@yahoo.co.in



TERMS & CONDITIONS FOR BOOKING OF NEC/SECL/CCL COAL AND SUPPLY TO THE SMALL & MEDIUM & OTHER SECTOR UNITS IN PUNJAB.

- 1 The Brick kiln & Industrial Units (Small & Medium & other Sector), here in after referred to as "Units," having requirement of coal less than 10,000 MTs per annum may register themselves with the Punjab Small Industries & Export Corporation Limited, nominated as State Nodal agency for the year 2018-19. The Units not registered earlier are required to deposit sum of Rs.10,000/- as registration fee along with the application for registration. Those units which are already registered earlier are also required to submit application but a copy of receipt of registration fee earlier deposited, is to be furnished along with the fresh application. The registration shall be done subject to following:-
  - a) Entitlement will be on the basis of capacity assessed by the office of General Manager, District Industries Centre concerned.
  - b) Only units, registered with concerned Department and having valid license are eligible to apply.
  - c) Material will be allotted on the basis of assessed capacity to such units whose capacity verification has already been made by General Manager, District Industries Centre.
  - d) The units should submit an undertaking in the shape of affidavit (in the prescribed Performa) regarding use of coal.
- 2 A party can book any number of wagons for any company i.e. CCL/SECL.
- 3 Wagon wise booking amount will be adjusted at the time of delivery of material.
- 4 The responsibility for quantity and quality of material, inspection of rake, demurrage/wharfage, shortage and complaints etc if any shall lie exclusively with the respective Units and Punjab Small Industries & Export Corporation Limited shall not be responsible for the same. However, to facilitate the same Units shall have the option to form a Group/Association on their own to make necessary arrangements or appoint a co-ordinator/facilitator under due authorization at their own cost, subject to following terms:-
  - i. A proper authorization on letter head of the party has to be submitted by the unit.
  - ii. Units are required to submit a detailed profile of co-ordinator/facilitator along with income tax return of such authorized person/firm/company for three years along with the copy of Aadhar Card and PAN Card. In case of partnership firm, partnership deed and in case of company, Memorandum and Articles of Association along with a list of current directors and share holders has also to be submitted by the unit.
  - iii. There will be no relationship as an agent and principal between co-ordinator/facilitator and the Punjab Small Industries & Export Corporation Limited.





- iv. No payment will be paid by Punjab Small Industries & Export Corporation Limited to the co-ordinator/facilitator for rendering services.
  - v. There will be no liability of Punjab Small Industries & Export Corporation Limited qua co-ordinator/facilitator.
- 5 Booking through FAX /E-mail is not acceptable. Such applications will be rejected without any notice.
  - 6 Booking amount/registration fee should not be transferred through RTGS and same will not be accepted
  - 7 Rake of coal shall be booked for the rake station only.
  - 8 The allocation of coal will be subject to completion of formalities as well as availability of material. Booking of requirement is not the guarantee of allotment.
  - 9 Punjab Small Industries & Export Corporation Limited shall charge 5% as Service charge.
  - 10 The units shall have to deposit coal value/ freight value in advance when ever called by Punjab Small Industries & Export Corporation Limited. In case of failure to deposit the same within stipulated time Punjab Small Industries & Export Corporation Limited is entitled to charge interest @15% per annum.
  - 11 Punjab Small Industries & Export Corporation Limited will not pay any interest on the amount of security/registration fee etc deposited by the parties.
  - 12 Punjab Small Industries & Export Corporation Limited reserves the right to make any change in the allotment ratio and also to decide the norms for allotment.
  - 13 All disputes or differences of any kind whatsoever that may arise between Punjab Small Industries & Export Corporation Limited and respective Unit arising out of the transactions that may take place on the strength of registration of Units, at any stage, shall be settled through Arbitration as per the provision of Arbitration and Conciliation Act, 1996, as amended till date. The appointment of Sole Arbitrator shall be done by the Managing Director of Punjab Small Industries & Export Corporation Limited.
  - 14 In case of non deposit of coal value / freight amount, material will not be allotted to the party.
  - 15 Not more than five wagons of CCL/SECL will be allotted to a party from a single rake.
  - 16 Refund, if any, will be allowed after the completion of FSA with the Company i.e. CCL/SECL.
  - 17 All disputes including arbitration shall be subject to territorial jurisdiction of Chandigarh only.
  - 18 Applications without required documents / EMD/Registration fee will not be accepted.



- 19 Material will be allotted on first come first served basis.
- 20 Complete applications must reach Raw Material wing Head Office, Chandigarh upto 5PM on 28/02/2019.
- 21 Coal will be supplied as per availability of grade of coal/ colliery of the company.
- 22 All taxes, duties, entry tax penalty and any unforeseen expenditure will be the liability of the parties.
- 23 Managing Director of Punjab Small Industries & Export Corporation Limited reserves the right to change any condition at any time.
- 24 Parties having pending booking of coal made in response to any of our earlier advertisements published till 13/08/2016 can make fresh booking against the already deposited booking amount.
- 25 In case of any penalty raised by any subsidiary of Coal India Ltd. resulting due to non lifting of required quantity of coal will be recoverable from the parties.
- 26 Punjab Small Industries & Export Corporation Limited can supply information related to lifting by the parties to Coal India Ltd. or may place the same on the website of the company.





TO BE FILLED BY THE INDUSTRIAL UNIT/BRICK KILN UNIT

1	Code No. (if already have)	
2	Name of the Firm/ Company	
3	Address of the Company	
4	District	
5	Phone No. & Mobile No	
6	E-mail	
7	Fax No.	
8	Name of the Partners/ Directors	
9	Valid License No. & Date of expiry (Please attach a photocopy)	
10	GST No.	
11	PAN No.	
12	Assessed Capacity	
13	Verification report /letter No. & Date and verified quantity of GM, DIC (Please attach a photocopy)	
14	Name of the Co-ordinator	
15	Registration No. & Date if booked earlier (Please attach a photocopy)	
16	Registration DD No. and date	
17	Booking amount DD No. & Date and amount.	
18	No of wagons booked	SECL
		CCL

Dated:

Place:

Signature of Proprietor/Partner

Affidavit on stamp paper (Attested by Notary)

I \_\_\_\_\_ S/o. \_\_\_\_\_ R/o. \_\_\_\_\_

owner/Partner/director of hereby solemnly affirm and declare as under:

- 1 That I am the Sole Proprietor/Partner/Director of the unit and duly authorized to affirm and sign this affidavit on behalf of the unit.
- 2 That the unit is an actual user of coal and requirement is below 10000Mts. per annum.
- 3 That we do not have any arrangement for getting supply of coal from any subsidiary coal company of Coal India Ltd. (CIL).
- 4 That I hereby ensure that the coal is purchased only for end use and shall not be re-sold.
- 5 That the requirement of the coal will be got assessed from the Industries Department Punjab within two months failing which our booking can be cancelled by the Corporation
- 6 That any change in the assessed capacity will be intimated to PSIEC within a period of seven days.
- 7 That any information related to the use of coal demanded by the Corporation will be provided within the stipulated time.
- 8 That we will lift the quantity allocated to us as per our seniority of booking.

DEPONENT

Place  
Date:  
Verification

Verified that the above statement of mine is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

(On letter pad)

I \_\_\_\_\_ S/o. \_\_\_\_\_ R/o. \_\_\_\_\_  
\_\_\_\_\_ owner and authorized signatory of the unit submit as under:

- 1 That Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_  
\_\_\_\_\_ is fully authorized to deal with PSIEC on our behalf with regard to booking/purchase of coal.
- 2 He is authorized to deposit cheques on account of payment of coal and freight issued by us and to lift the material on our behalf.
- 3 That we will intimate PSIEC regarding change of authorized person/ Association within a period of seven days from such change.
- 4 We bind ourselves with the acts and deeds done with regard to coal booking with PSIEC.

Signature/ with stamp.

Place

Date:



TO BE FILLED BY THE INDUSTRIAL UNIT/BRICK KILN UNIT (on letter pad)

FOR ADJUSTMENT OF BOOKING AMOUNT

A sum of Rs. \_\_\_\_\_ as per following details was deposited towards PSIEC on account of booking of coal

Sen. No.	Date of Booking	Amount deposited (Rs.)	Amount already adjusted (Rs.)	Amount to be adjusted (Rs.)
			TOTAL	

We request that the above amount deposited with PSIEC may be adjusted towards booking of \_\_\_\_\_ wagons of NEC, \_\_\_\_\_ wagons of CCL \_\_\_\_\_ wagons of SECL.

Signature of  
Proprietor/Partner