



# Punjab Small Industries & Export Corporation Ltd.

( A State Government Undertaking )

Regd. Office : 18, Himalaya Marg, Udyog Bhawan, Sector 17-A, Chandigarh-160 017

Phones : 2702301-05, Fax : 91-0172-2702039

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CIN No. : U51219CH1962SGC002427

No. PSIEC/Exports/  
Superintendent,  
Department of Industries & Commerce,  
Udyog Bhawan,  
Chandigarh.

23939-40 Dated 2-01-2019

**Subject :- Finalization of the Public service to be notified under Punjab Transparency and Accountability in Delivery of Public Services Act, 2018.**

Please refer to subject noted above.

With reference to your letter No. 9/114/2018-A.M.4/1846 Dt. 22.11.2018 & No. 9/114/2018-A.M.4/1870 DATED 26.11.2018 it is proposed that there is no change in given time limit of the services and Designated Officer. However, in respect to the provision to identify one Appellate Authority out of previous two appellate Authorities which were notified under the previous Right to Service Act, 2011, following is proposed :

Sr. No.	Deptt./ Organization	Name of the Service	Given time limit	Designated Officer	Proposed Appellate Authority
168	Industries/ Punjab Small Industries & Export Corporation Limited	Sanction of Water Supply & Sewerage Connection	10 days	Executive Engineer	AMD, PSIEC
169	Industries/ Punjab Small Industries & Export Corporation Limited	Mortgage 1 <sup>st</sup> Charge	15 days	Chief General Manager (Estate)	AMD, PSIEC
170	Industries/ Punjab Small Industries & Export Corporation Limited	Registration of Lease/ Conveyance Deed	15 days	Estate Officer	AMD, PSIEC
171	Industries/ Punjab Small Industries & Export Corporation Limited	Conversion from lease to free hold	30 days	Addl. Managing Director	MD, PSIEC
266	Industries & Commerce (PSIEC)	Extension in time period for possession	15 days	Chief General Manager (Estate)	AMD, PSIEC
267	Industries & Commerce (PSIEC)	Issuance of No Due Certificate	15 days	Estate Officer	AMD, PSIEC
268	Industries & Commerce (PSIEC)	Transfer of Industrial Plot through original allottee	30 days	Addl. Managing Director	MD, PSIEC
269	Industries & Commerce (PSIEC)	Transfer of Industrial Plot through GPA	30 days	Addl. Managing Director	MD, PSIEC
270	Industries & Commerce (PSIEC)	Transfer of plot within family/blood relation	30 days	Addl. Managing Director	MD, PSIEC
271	Industries & Commerce (PSIEC)	NOC/ Permission to sale of Industrial Plot	21 days	Addl. Managing Director	MD, PSIEC
272	Industries & Commerce (PSIEC)	Sanction of Building Plan	30 days	General Manager (Planning)	This service is being transferred to the Department of Housing & Urban Development, Punjab
273	Industries & Commerce (PSIEC)	Issuance of duplicate title documents	15 days	Estate Officer	AMD, PSIEC



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Further, as part of Ease of Doing Business Index following are the details of Designated Officers, Timelimites and Appellate Authority for each of the services:

### “Ease of Doing Business” Index

Sr. No.	Name of Department	Name of Service	Given time limit (Working Days)	Designated officer	Proposed Appellate Authority
1.	Industries & Commerce (PSIEC)	Construction Permit (Pre-construction and post construction stages)	These services are being transferred to the Department of Housing & Urban Development, Punjab.		
2.	Industries & Commerce (PSIEC)	Construction Permit. i) Building Plan approval 30 Days. ii) Plinth Inspection 7 days of intimation. iii) Final Completion/ Occupancy Certificate: 8 days (7 days for inspection + 1 day for issuing the certificate)			
3.	Industries & Commerce (PSIEC)	Land Allotment			

Thanking You,

Your's Faithfully

(Bhai Sukhdip Singh Sidhu)  
GM(Exports)- cum- Nodal Officer RTS

Cc: The District Technical Coordinator,  
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D-241, Near Quark City,  
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