

PUNJAB SMALL INDUSTRIES & EXPORT CORPORATION LTD.
(A State Govt. undertaking)

OFFICE ORDER

Keeping in view the public interest and provide speedy delivery of services, it is imperative to categorize all Industrial Parks into different zones so as to speed up the delivery of services at the level of respective zones in order to increase the efficiency of the corporation. Accordingly, the work of estate wing shall now be categorised into following zones and the postings/transfers of staff in respective zones is hereby ordered with immediate effect:-

Sr. No.	Zone	Area	Name of the official & designation	Posting	Remarks
1.	SAS Nagar, Mohali Zone-01	1. IP Ph. V 2. IP Ph. VII 3. IP Ph. VIII-A 4. IP Ph. VIII-B 5. IP Ph. IX (Old) 6. IP Ph. IX (Exp.) 7. IP Sector-82 8. IP Chanalon 9. IP Derabassi 10. IP Naya Nangal 11. IP Punjab Infotech	Sh. Deepak Kumar, DGM Sh. Madan Lal, DM Sh. Pardeep Singh, Sr. Exec Sh. Manjot Bakshi, Sr. Exec Sh. Divay, Jr. Exe Sh. Jaspreet Singh, Jr. Exe	Estate Officer-I Assistant Estate Officer-I Dealing Assistant Dealing Assistant Record Keeper Record Keeper	
2.	Ludhiana Zone -02	1. IP Phase IV 2. IP Phase IVA 3. IP Phase V 4. IP Phase VI 5. IP Phase VII 6. IP Phase VIII & 34 acre pocket 7. IP Tajpur Road 8. IP Raikot 9. IP Hi-Tech Valley 10. IP Kadiana Khurd 11. IP Moga	Mrs. Jigyasa Narang, DGM Sh. Tony Bansal, DM Sh. Maninder Saini, Sr. Exec. Sh. Baljinder Singh, Sr. Exec. Sh. Kuldeep Kumar, Jr. Exec. Sh. Varinder Cheema, Jr. Exec. Ms. Gurpreet Kaur, Jr. Exec.	Estate Officer-II Assistant Estate Officer-II Dealing Assistant Dealing Assistant Record Keeper Record Keeper Record Keeper	Sh. Tony Bansal, DM shall work full time in Estate Wing, thereby relieving him of his existing duties
3.	Patiala Zone-03	1. IP Patiala 2. IP Sangrur 3. IP Nabha (old) 4. IP Nabha (New) 5. IP Mandi Gobindgarh 6. IP Rajpura 7. IP Wazirabad 8. IP Khanna	Mrs. Palki Sharma, DGM Mrs. Sunita Walia, DM Sh. Rashpal Singh, Sr. Exec. Sh. Gaurav Schra, Sr. Exec. Sh. Umesh Badhan, Jr. Exec.	Estate Officer-III Assistant Estate Officer-III Dealing Assistant Dealing Assistant Record Keeper	
4.	Bathinda Zone-04	1. IP Bth. (old) 2. IP Bth. (New) 3. IP Bth. IGC 4. IP Malout 5. IP Abohar 6. IP Muktsar Sahib 7. IP Kotakpura 8. IP Malerkotla	Sh. Shivram Dhillon, DGM Mrs. Vanita Anand, DM Sh. Jaswant Singh, Sr. Exec. Sh. Jaspal Singh, Jr. Exec.	Estate Officer-IV Assistant Estate Officer-IV Dealing Assistant Record Keeper	

			Ranjodh Singh, Sr. Exec.	Record Keeper	
5.	Amritsar Zone-05	1. IP Asr Old 2. IP Asr New 3. IP Asr Exp. 4. IP Goindwal Sahib 5. TP Taran Taran 6. IP Batala 7. IP Pathankot 8. IP Gurdaspur	Ms. Rajdeep Kaur, DGM	Estate Officer-V	Sh. Rashpal Singh, Sr. Exec. Shall look after the work of IP Amritsar addition ally for one month
			Mr. Rajesh Kumar, DM	Assistant Estate Officer-V	
			Ms. Navjot Kaur, Sr. Exec.	Dealing Assistant	
			Sh. Rashpal Singh, Sr. Exec.	Dealing Assistant	
			Ms. Harpreet Kaur, Sr. Exec	Record Keeper	
			Sh. Prabdeep Singh, Jr. Exec.	Record Keeper	
6.	Jalandhar Zone-06	1. IP Jal. Old 2. IP Jal. Expansion 3. IP SSGC 4. IP Leather Complex 5. IP Kapurthala 6. IP Hoshiarpur 7. IP Nawashahr 8. IP Tanda	Sh. Sanjeev Walia, Sr. DGM	Estate Officer-VI	
			Sh. Mukesh Tiwari, DM	Assistant Estate Officer-VI	
			Mrs. Manpreet Kaur, Sr. Exec.	Dealing Assistant	
			Sh. Naresh Kumar, Sr. Exec.	Dealing Assistant	
			Sh. Naveen Kumar, Jr. Exec.	Record Keeper	
			Mrs. Seema, Jr. Exec.	Record Keeper	

- 1). The above officers/officials are posted in Estate wing as their main charge. However, they will continue to work in their existing wings as an additional charge.
- 2). Mrs. Jigyasa Narang, EO-II shall also look after the work of Estate Accounts and Policy related matters.
- 3). Sh. Kumar S. Kaushal, Sr. Exec. shall look after all the legal related matters of Estate Wing as Law Officer (Estate). He shall also look after the work related to Estate Accounts under the supervision of EO-II.
- 4). Mrs. Manpreet Kaur, Jr. Exec.(presently posted in AMD office) and Ms. Sharon Khosla (IT Assistant) are hereby posted at Estate Help Desk to handle the queries related to Estate Wing /E-Auction and EMS etc.
- 5). All the RTI cases, CM Pending References, Reply of Govt. letters, Audit Paras, Legal issues, Vigilances cases or any other information related to Industrial Parks shall be dealt by concerned zones only.

Managing Director

Endst.: PSIEC/Estate/ 3182-88

Date: 4.5.2023

A copy of above is forwarded to the following for kind information and necessary action.

1. PS/Chairman PSIEC
2. PS/PSIC
3. PS/MD
4. PA/AMD
5. All Functional heads
6. DGM (Salary)/EPF
7. All Concerned

General Manager (Estate)