

1(f) Allotment Policy dated 08.04.2008

**GOVERNMENT OF PUNJAB
DEPARTMENT OF INDUSTRIES & COMMERCE
(INDUSTRIES BRANCH)
NOTIFICATION**

No17/18/02-61B/

Dated

With a view to accelerate the pace of Growth of Industry in the State and provide quick availability of land to the entrepreneurs, the Governor of Punjab is pleased to notify a new policy for allotment of land in various industrial focal points as well as allotment of semi developed /developed land under “Off-the-Shelf” scheme, in supersession of the notification issued on 2.9.2005.

The allotment policy would be applicable to all the existing and new areas either fully developed/semi-developed for industrial purposes as focal points, Growth Centers, industrial areas, Industrial Estates etc. by any agency of the Government.

For the purpose of this policy, semi-developed areas shall mean such areas which have been identified exclusively for large and medium scale industries and in which only external skeleton development covering provision of outer roads with street lights, trunk sewer, storm water, drainage and sewerage disposal works have been undertaken by any agency of the State Government.

I. RESERVATION FOR VARIOUS CATEGORIES

“Off-the-shelf “Schemes	<ul style="list-style-type: none">a) All pieces of land measuring above 2 acres.b) 30% of plots of 2500 sq. yards and above up to 2 acres.c) 15% of plots measuring 500 sq yards and above but less than 2500 sq yardd) All plots / sheds in urban industrial Estates/industrial Development Coloniese) Allotment of land to Industrial Focal Point Associations / Chamber of Commerce & Industry upto the size of 250 sq. yds. for setting up their office.
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The remaining plots shall be allotted under general scheme having the reservations as follows:

Allotment to Non resident Indians & 10% Export Oriented Units	10%
Scheduled Castes	5%
Backward Classes	2%
Ex servicemen/War Widows	2%
Sikh migrants/riot affected victims	1%

Provided further that in case sufficient eligible candidates are not available in the specified reserve category, the un-allotted plots shall be treated as un-reserved and allotted in the General Category.

I-A Where more than 50% of the plots in an industrial focal points / industrial estate which was developed more than five years back have remained unsold, PSIEC, may as its discretion, carve out chunk of land of 5 acre or more by clubbing unsold plots along with non-saleable area subject to the following terms & conditions, for allotment under "Off-the-Shelf" scheme.

- a) Once the plots and non-saleable area are clubbed together, the existing zoning will lapse and a new zoning plan in accordance with the new size of the chunk will be prepared as per applicable byelaws.
- b) The price of the chunk shall be worked out after adding the current price of saleable plots included in the chunk depending on the land use. The non saleable area included in the chunk will also be priced at the same rate which works out for the total saleable area in the chunk.
- c) A discount of 10% will be offered on the price worked out in accordance with (b) above in view of clubbing of plots.

II. ALLOTMENT UNDER "OFF-THE-SHELF SCHEME"

a) Procedure for inviting applications

The application for allotment of plots under Off the Shelf Scheme would be received in Udyog Sahayak, Department of Industries Entire Secretarial works

such as scrutiny of applications, placing the proposals before the Sub-Committee and the Allotment Committee shall be done by the Udyog Sahayak.

After scrutiny, Udyog Sahayak shall place the applications before a Sub-Committee comprising of the following members:

i)	Director of Industries & Commerce	Chairman
ii)	Chief Town Planner	Member
iii)	Chief Architect	Member
iv)	MD PSIEC	Member
v)	MD, PSIDC	Member
vi)	Member Secretary, PPCB	Member
vii)	Chief Co-ordinator, Udyog Sahayak	Convener

b) CRITERIA

The Sub-committee shall examine the applications, keeping in view the following parameters:-

- a) Viability of the project
- b) Impact on environment.
- c) Technology involved.
- d) Export earnings.
- e) Employment generated.
- f) Qualification and experience
- g) Foreign Direct Investment.

The Sub-Committee shall also make assessment of the land requirement of the applicant based on the project report and building plans to be submitted along with applications. The recommendations of the Sub-committee in cases of plots less than 2 acres will be placed before Principal Secretary Industries & Commerce for allotment, while in cases of plots of 2 acres and above, the recommendations will be placed before the Allotment Committee under the Chairmanship of Chief Secretary to Govt. Punjab with the following members:

- (i) Principal Secretary to Chief Minister, Punjab
- (ii) Principal Secretary Industries & Commerce
- (iii) Principal Secretary Environment
- (iv) Principal Secretary Power
- (v) Principal Secretary Housing & Urban Development

- (vi) Principal Secretary Labour
- (vii) Managing Director PSIEC/concerned Developing Agency.
- (viii) Director of Industries & Commerce

The Allotment Committee may co-opt other Administrative Secretaries/State Government Officials as and when required

c) MODE OF PAYMENT

Earnest money	20% of the cost of plot/land or Rs 10 lacs whichever is less alongwith application.
Payment of balance cost of plots/land above 2 acres	Entire balance cost payable within 60 days of Allotment letter
Payment of balance cost of plots/land upto 2 acres	30% payable within 30 days of Allotment letter. Balance 50% in two half yearly equated instalments alongwith interest as applicable or lumpsum payment within 60 days without interest

For issuance of Allotment letter, Project Implementation, Extension in Time Period and Transfer of Land / Plots, the provisions made under clause III(d), III(e) and III(f) shall also apply to plots allotted under "Off the-Shelf Scheme"

III. GENERAL SCHEME

a) PROCEDURE FOR INVITING APPLICATIONS

Applications shall be invited by PSIEC/concerned developing agency through press advertisement. The Developing agency shall undertake scrutiny of the applications, placing proposals before following Sub-Committee, which shall be headed by Industrial Advisor Cum-Additional Director of Industries

- i. Joint Managing Director, PSIEC
- ii. Representative of MD PFC
- iii. Representative of MD PSIDC
- iv. Representative of PPCB
- v. GM, DIC, Concerned.
- vi. Representative of MD ELTOP
- vii. Representative of MD, PAIC.

viii. Officer Incharge of the concerned Developing Agency Convener.

The Sub-Committee shall undertake the preliminary scrutiny and make Its recommendations to the Allotment Committee having regard to requirement of land and eligibility of applicants keeping in view the parameters given under II (b) above.

b) ALLOTMENT COMMITTEE

Allotment of plots up to 2 acres, excepting under "Off the Shelf" Scheme shall be made by the Allotment Committee consisting of the following: -

- i. Director of Industries & Commerce, Punjab Chairman
- ii. MD, PSIEC
- iii. MD, PSIDC
- iv. MD, PFC
- v. Chairman/Member Secretary, PPCB
- vi. Industrial Advisor cum Additional Director of Industries
- vii. Nominee of the developing agency Member Secy.

The Allotment Committee shall make allotment of plots after considering the recommendation of Sub Committee.

The decision of the allotment Committee on applications for allotment of plots shall be final and no appeal shall lie against it. The Allotment Committee would meet as and when required and devise its own procedure for conducting the business.

c) MODE OF PAYMENT

Earnest Money	10% cost of plot payable alongwith application.
Down payment	30% cost of plot payable within 30 days of allotment.

Balance cost	60% cost of plot payable in 6 half yearly equated installments alongwith applicable interest. OR In lump sum (without interest) within 60 days of allotment. 10% rebate on balance 60% cost shall be permissible in case of lump sum payment.
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d) Issuance of Allotment Letter & Project Implementation:

After the decision to allot by the competent Allotment Committee, the concerned developing agency shall issue a regular allotment letter with detailed terms and conditions. The allottee shall be required to bring the unit into production within 3 years from the date of allotment.

Provided that this clause shall also be applicable to all Letter of Intents made under the polices notified on 10.12.98 and 24.12.2002. All the LOIs shall be converted into regular allotment letter by the concerned developing agency in consonance with provisions III(d) and III(e) of this policy.

III(e) Extension in Time & Fee:

In case allottee fails to bring up the industrial unit into production on the industrial land allotted under this policy within 3 years, he/they will have to seek extension in time period for bringing up unit into production, failing which allotment made shall be deemed to have been cancelled. However, extension in time period for another 2 years on request from allottee giving valid reasons for inability to bring up the unit Into production shall be granted on payment of extension fee @ 1% per year of current reserve price of the land fixed by the developing agency in the concerned focal point industrial estate operative of the time of making payment.

In case of allotments made under previous policies, the additional time period of one year shall be allowed from the expiry of last

permissible/extended time period or 5 years whichever is later, on payment of extension fee as above, for bringing up the unit into production.

In the event of an applicant falling to bring the unit into production within prescribed / extended period, the allotment of plot shall be liable to be cancelled consequent upon which amount equivalent to the earnest money deposited and extension fee if any. paid/payable shall stand forfeited. The remaining amount shall be refunded to the allottee on which no Interest shall be payable by the developing agency.

III(f) Transfer of Land/Plots:

Transfer of land/plots shall be allowed by the developing agency by charging transfer fee equivalent to 3% of the current price of the plot fixed by the developing agency in the concerned focal point area, operative at the time of allowing transfer. However, transfer fee will not be chargeable in the following categories:-

- i. Sale of developed plots from an Industrial Estate/Park developed in accordance with the policy of Govt of Punjab after obtaining a license under the Punjab Apartment and Property (Regulation) Act or on being exempted from such license. For such sales permission of the developing/allotting authority shall not be necessary.
- ii. Transfer made in favour of group companies as defined in the Monopolies & Restrictive Trade Practices Act (MRTPA), 1969. Such transfers would be allowed by the Allotment Committee after it is satisfied that the transferor and the transferee meet the requirement of being group companies
- iii. Transfer in favour of a subsidiary company in which original allottee owns 51% or more shares or change of legal status of a company as a result of merger/demerger. Such cases would be submitted to the Allotment Committee headed by the Chief Secretary for approval.

Provided that this transfer policy shall be applicable to all the industrial plots allotted by any developing agency under all the previous policies as well

Chandigarh the 8.4.2008

S.S. Channy
Principal Secretary to Govt of Punjab
Department of Industries & Commerce

No17/18/02-61B/

Dated

Two copies are forwarded to the Controller. Printing & Stationery, Punjab Chandigarh for publication of this notification in the Extra Ordinary Gazette of the State Government and supply 100 spare copies thereof to this Department for record.

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Addl. Secretary to Government of Punjab,
Department of Industries & Commerce, Punjab.

No.17/18/02-61B/449
9.4.08

Dated

A copy is forwarded to the following for information: -

- i. The Director of Industries & Commerce, Punjab, Chandigarh
- ii. The Managing Director, Punjab Small Industries & Export Corporation, Chandigarh
- iii. The Managing Director. Punjab Information & Communication Technology Corporation Chandigarh

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Addl. Secretary to Government of Punjab,
Department of Industries & Commerce, Punjab.

No.17/18/02-61B/

Dated:

A copy is forwarded to the Accountant General, Punjab (Audit Section) for information and necessary action.

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Addl. Secretary to Government of Punjab,
Department of Industries & Commerce, Punjab